

**GOVERNMENT OF INDIA
PLANNING COMMISSION**

Applications are invited for three Young Professionals in Secretariat for Infrastructure (Infrastructure Division) of the Planning Commission on payment of consolidated monthly fee ranging between Rs.25,000/- to Rs.40,000/- plus Rs.1500/- p.m. as Local Conveyance Full details of the vacancy circular are available on Planning Commission website www.planningcommission.gov.in under the link 'Circular'.

The last date for receipt of applications is 15 days from the date of publication of this Notice.

No.N-14070/72/2009-Infra
Government of India
Planning Commission
(Secretariat for Infrastructure)

Dated, the 18th January, 2010.

Subject:- **Appointment of three Young Professionals for Secretariat for Infrastructure.**

(1) Job Requirement:- As per detailed Terms of Reference at Annexure I.

(2) Essential Qualifications:

For Young Professionals

(a) Professional having Master's Degree in Economics with specialization in Finance or technical qualifications like MBA, B.Tech.(Civil Engineering), LL.B or equivalent in relevant subject. Persons with M.Phil or additional qualifications, research experience, published papers and post qualification experience in the relevant field would be preferred.

or

Retired Government employees with (i) Grade pay of Rs.6600/- and above & (ii) at least 5 years experience in the required domain field would also be eligible for this position.

(b) Knowledge of computer application, MS Office including excel, Access etc.

(3) Desirable.

- Good Academic Record.
- Strong communication skills, both oral and written.
- Analytical and presentation skills with ability to general a well researched and written report.
- Candidates with suitable past experience in collection, compilation and analysis of statistical data, computer skills and preparation of Project Reports/Reviews/Notes/Brief Case Studies etc. on infrastructure issues will be preferred.

(4) Duration

Candidates selected will be appointed on contract basis for an initial period of one year. This term can be extended upto maximum 5 years depending on the performance of the candidate/need of the Planning Commission. However, the maximum duration of the contract will not be extended beyond five years.

(5) Fee:

For Outside Experts

The consolidated fee shall range between Rs.25,000/- and Rs.40,000/- per month depending on qualification and work experience of the selected candidate.

For Retired Govt. servants.

The amount of fee in the case of retired Government officials appointed as Consultants shall be decided in such a way that the fee plus pension drawn by them shall not exceed the last pay drawn. However, they will continue to draw pension and the dearness relief on pension during the period of their engagement as Consultant.

(6) Local Conveyance

Young Professionals will be paid an additional amount of Rs. 1500/- per month as local conveyance.

Interested candidates may send their CV in the enclosed format by e-mail/post within 15 days from the date of this Notice at the following address.

Shri S.K. Saha, Director (Infra),
Room No. 145, Yojana Bhavan,
Sansad Marg, New Delhi-110001
Telefax No. 23096747
e-mail address: sonjoy.saha@nic.in

Application format for appointment as Young Professionals in the Planning Commission

1. Name _____

2. Father's Name _____

3. Date of Birth _____

4. Domicile _____

5. Nationality _____

6. Mailing address (with Tel./Mob.No and E-mail address) _____

7. Permanent address _____

8. Educational Qualification:

S.No.	Course	Subject	University/Institute	Year of Passing	Division/Class

9. Work Experience

S.No.	Organisation/ Institute	Period		Nature of Work	Remarks
		From	To		

10. Whether SC/ST/OBC _____

11. Reference:

(i)

(ii)

(Signature)

Date _____

Annexure I

Terms of Reference for engagement of Young Professionals under the Plan Scheme-06.00.28- Expertise for Planning Process

(i) **Precise statement of Objectives:-**

The Secretariat for Infrastructure in the Planning Commission is involved in initiating policies that would ensure time-bound creation of world class infrastructure delivering services matching international standards that maximize the role of Public Private Partnership and monitoring progress of new infrastructure projects to ensure that established targets are realized.

(ii) **Outline of the tasks to be carried out:**

Assisting the Directors of the Secretariat in the work related to preparation/evaluation of proposals relating to different infrastructure sectors dealt by them. Handling Parliamentary matters. Participating in various inter-ministerial Committees/meetings. Preparation of reports and background material on the subject matter being handled in the Secretariat.

(iii) **Schedule for completion of Tasks:**

The work relating to preparation /evaluation of proposals relating to different infrastructure projects is required to be executed in a time bound manner and will need to be processed quickly by the Young Professionals for appropriate decision by the superior officers of the Secretariat.

(iv) **The support or inputs to be provided by Planning Commission to facilitate the Consultancy:-**

The Young Professionals will be provided guidance by different Directors of Secretariat for Infrastructure.
